

SETT VALLEY MEDICAL CENTRE  
PATIENT PARTICIPATION GROUP MEETING 24.1.2018 AT THE ROYAL HOTEL

Members Present : Andrew Pollitt(Practice Manager ,) Ian Mason (Chair),Nicola Fryers (secretary), Flo Hearsom, Gaynor Andrew ,Denise Hall , Ann & Gordon Lyon, Darren Heaton, Harry Longson, Jill Jones, Nicola Bould, Andrew & Judith Bailey, Beth Atkins, Brian Waddell, Nigel Brockett, Hilary Gouldsmith, Kevin Hawley.

1. Apologies for absence: P Motley, P Hudson, J Whitehead , L Yoxen
2. Minutes Of last Meeting: typing error item 8 should read “is such a good service” - delete ‘as’.
3. Matters Arising :Music radio being played at sett Valley can be an interference for patient’s wearing hearing aids.
4. Doctors Report – Andrew (practice Manager read out to group see attached )
5. Practice Manager’s Report –Andrew (Practice Manager Read out to group see attached )
6. Chair’s Report - Ian had missed the High Peak Network meeting but Jill, Nicky and Brian had attended and gave a report back about the new Health Centre proposals for Buxton. There had also been a good report about the Pre-diabetes course and two members wholeheartedly endorsed this from personal experience. Ian also said the Sustainability Transformation Programme (‘STP’) was gaining momentum and the four Clinical Commissioning Groups (North, Hardwick, South and Erewash) were gradually being brought into one Derbyshire wide organisation.
7. Members’ items: Ann mentioned to the group when attending the surgery what a good treatment and care she received and also at Stepping Hill Hospital, plus a follow up call from the GP.
8. Election of Officers.- Ian was thanked by the group and especially by Andrew for all his help and commitment to the group which was agreed by all members . Two members had shown an interest in standing for Chair. After a paper vote Jill Jones was elected and Brian Waddell was thanked for also applying. Ian thanked Nicola Fryers for all her efforts as Secretary and stated that the success of the group was due in no small measure to Nicky’s work. It was the unanimous decision that Nicky should continue as Secretary.  
There are two seats on the High Peak Patient Participation Network and it was agreed that Brian and Ian should represent the group.
9. Any Other Business. - Drinks Machine Hayfield requested by patient, group felt not needed, patients can bring bottled water into the surgery.  
-Denise asked if possible meetings could be 1<sup>st</sup> Wednesday of the month –agreed.  
-Peter Motley asked before the meeting for an update on the practice website development. Andrew responded that this is currently being looked at by the practice to have my surgery .com (a purpose- built package) with the current help of our current website designer Gary Wood.  
-Some patients still find the call-up screen voice annoying with its pronunciations etc. All practices had these bought by NHS England including all the software. Ian suggested we live with it as we really cannot change it – agreed by members.  
Date of next meeting Wednesday 4<sup>th</sup> April 3pm at the Royal Hotel Hayfield. Close 4.45 pm.

## PPG meeting – Wednesday 24th January 2018

### Doctor's Report

#### General

The Practice has been very busy dealing with the flu outbreak, but the “On The Day Team” has coped well and managed demand extremely well. The next available GP pre-bookable appointment is 2 days away. Many local Practices are reporting 2 weeks.

#### 8am – 8pm Working : Update

Clarification has been received from NHSE that 7/7 and 8/8 working can be delivered from individual Practices from October 2018, subject to approval of a Business Plan.

7 Practices have joined together (BMP and AH last week), leaving just Hartington Surgery out of the Group. Hartington's patients will be covered by the Group.

A Business Plan has to be submitted by 31<sup>st</sup> January 2018. A decision to accept or reject the Plan is expected at the end of February 2018.

DHU have been approached to cover Week Ends and Bank Holidays for the 18m Pilot to 31<sup>st</sup> March 2020. Further negotiations will take place in the coming months.

Friday evenings will be covered at 1 Practice by 1 GP from 6.30pm to 8.00pm.

The Practices have organised a meeting on Wednesday 14<sup>th</sup> February 2018 to discuss further details.

Advertising to patients is likely to take place in the summer.

#### Dr E J Ward

Dr Ward returned to work last week, working 2 days per week (Mondays and Wednesdays). Dr Ward will be working at the Practice till the middle of March 2018.

Dr N J Start, GP Partner  
19.01.18

## **PPG meeting – Wednesday 24th January 2018**

### **Practice Manager's Report**

#### **Staff Changes**

This month we have welcomed 2 new receptionists, Maria and Fiona. Both will be working 4 days per week, and are currently undergoing their induction training.

#### **Nurses**

Tracey Hunt, Practice Nurse, left in December 2017. Tracey spent 4 years at SVMC. We wish her well in her new role.

We have recruited a Practice Nurse, Jessica Hancock. Jessica started 18/12/17. Jessica has some experience in Primary Care, but will need training in some areas.

#### **GPs**

Dr Heyworth and Dr Fisher have both come to the end of their maternity cover and have left us this month.

Dr Keogh will be staying on for the next few months.

We are advertising for another GP, with a view to starting in the summer.

#### **Training**

NDCCG have organised Receptionist Training through Thornfields (Active Signposting), as part of the GPFV Programme. I have arranged for 7 Receptionists from SVMC to attend this training.

#### **Surgery Closures**

Quest Sessions – Wednesday afternoons (14<sup>th</sup> February 2018, 14<sup>th</sup> March and 11<sup>th</sup> April).

#### **Hayfield Branch Surgery**

There should be a GP at HF surgery for 45 of a possible 54 sessions over the next 6 weeks (83%). The uncovered sessions are due to GPs annual leave.

Also, we now have Nurse cover all day on Mondays. This will usually be Jessica Hancock.

#### **Infection Control**

Claire Gilham (ANP) is our Lead on Infection Control and is actively reviewing policies and procedures at SVMC. Relevant changes will be implemented over the coming months.

Andrew Pollitt  
Practice Manager  
19.01.18